



MLS Tour Request Form

Zone # _____ Tour Date: _____

	MLS #	ADDRESS	LISTING OFFICE	BD/BTH/GR	LISTING PRICE	SUBDIVISION
1						
2						
3						

Submitted by: _____

NOTE:

- Fill in the information areas above and e-mail to the *MLS Administrator* (mils_lar@laredorealtors.org) or fax to the association office at **956-712-8878**.
- Request **deadline** is the **Monday prior to the tour date by 12:00 noon. NO EXCEPTIONS.**
- Listing must be in Active status.
- Listings posted are first come, first serve.
- Maximum of 3 homes per Listing Office.
- Properties will be eligible to show again after 4 months.
- In order for a tour to take place, a minimum of 4 homes must be submitted. Maximum number of homes on a tour is to be 7.
- If there is rain, tour will be cancelled.
- A complete tour flyer of homes being toured will be posted on MLS Home Page Bulletin Board.
- Upcoming tours are posted on the MLS Home Page Calendar (subject to change).
- Listing agent or designated office representative must be present to show home listed on the MLS Tour. If home is not available for show during the tour, the offending listing agent shall be fined \$100.00. Listing agent or designated office representative must advise the Touring agents during breakfast that home is not available for show in order to avoid fine. Agents in violation shall pay fine within 7 days or the violating agent's office will be suspended from the MLS system. (Sept. 8, 2009)